

APPLICANT NAME: _____

COUNTRY: _____



International Leaders in Education Program

Application for Teachers

A program of the U.S. Department of State's Bureau of Educational and Cultural Affairs (ECA),
implemented by IREX

*Please answer ALL questions. Incomplete applications will **NOT** be accepted.*

Name (please spell exactly as it is written on your passport or other photo identification)

First/Given name:

Middle name:

Family name/Surname:

Country

Country of Citizenship:

Country of Legal Residence:

Place of Birth

City of Birth:

Country of Birth:

Gender

Male

Female

Number of Years Teaching at a Secondary School

I have been teaching for _____ years (not including student teaching practicums).

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Date of Birth (as listed on your passport or other photo identification)

Month	Day	Year
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Please check your birth month:

- January February March April May June
 July August September October November December

What discipline is your current PRIMARY teaching assignment?

English

English for native speakers English for non-native speakers English literature
 English Grammar Other _____

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What other disciplines do you teach? (Select all that apply)

English

- English for native speakers English for non-native speakers English literature
 English Grammar Other _____

Mathematics

- Algebra Geometry Calculus Statistics Other _____

Science

- Chemistry Physics Earth Science Biology Other

Social Studies

- History Geography Sociology Civics Economics Religion
 Other _____

Special Education (*Working with students with learning or physical disabilities*)

- English Mathematics Science Social Studies Other _____

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9. Home Mailing Address:

Street/Building Number _____ Apartment Number _____
(if applicable)

City or Town _____ Country _____

Region/Province/State _____ Postal Index/Code _____
(if applicable)

Telephone number _____ Mobile Telephone: _____
(country code + city code + number) (country code + city code + number)

E-mail: _____

10. School Address:

Name of School: _____

City or Town _____ Region/Province/State _____

Country _____

11. School Information:

- (a) Is your school in an urban, suburban, or rural area? Urban Suburban Rural
(b) Is your school government-run or private? Government-run Private

Total number of students at the school: _____

Total number of full-time teachers at the school: _____

Total number of part-time teachers at the school: _____

Grade levels at the school: _____

Age range of students: _____

Average number of students per class: _____

Do students pay tuition to attend the school? _____

In less than 200 words, please tell us briefly about your school and the community it serves: Who are the students? What do they do when they graduate school or complete their studies at your school? What kind of work do their parents do? Please briefly share any other important information about the school community here.

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12. Have you ever been convicted of a crime? Yes No

If yes, please provide additional information, including a description of the factual circumstances of the arrest or conviction and any supporting documentation.

13. Has a teacher at your school participated in ILEP, or the Teaching Excellence and Achievement (TEA) program? If yes, what is his/her name, the program and the dates of participation?

Yes No

Name(s): _____

Program: _____

Dates of Participation: _____

14. Are you currently applying to any other U.S. government sponsored program, *including online programs*?

Yes No

If yes, please specify which program: _____

Program Dates: _____

Name of sponsoring organization: _____

15. Are you currently applying or do you plan to apply to any professional development programs in other countries? Yes No

If yes, please specify which program: _____

Program Dates: _____

Name of sponsoring organization: _____

16. Have you previously submitted an application for either the Teaching Excellence and Achievement (TEA) Program or the International Leaders in Excellence Program (ILEP)?

Yes No

If yes, please specify which program: _____ Program Dates: _____

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17. In the chart below, please fill in any previous trips you have taken outside of your home country. Please include trips for tourism, work, and exchange programs. Also include any trips sponsored by the U.S. government. Please provide as many details as possible in the "Notes" column.

City, Country Visited	Year of Travel	Reason for Visit (Work/ Tourism/ Exchange Program)	Notes (Name of program, program details, sponsoring organization, etc.)

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18. Please list other international experience you have had including working with international organizations or foreigners in your home country. Please include dates of interaction.

19. During the International Leaders in Education Program, participants often have roommates from other areas of the world. What steps would you take to successfully live with a person from another country? Give an example of a time you had to demonstrate flexibility interacting with someone from a different culture.

20. How did you learn about ILEP?

- Colleague ILEP Alumnus/a Friend School Administrator
 Publication (e.g. newspaper, magazine, etc): _____
 Website: _____
 U.S. Embassy Official or Regional English Language Office Fulbright Commissions
 Email message Other: _____

21. Education: Please list your educational background.

Institution/School	# of years of study	Field of Study	Degree/Certificate (High School Diploma, College, Postgraduate (e.g. Masters, PhD), etc.)	Year Degree Awarded

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22. Foreign Language Proficiency: Please rate your proficiency for each language you know in the categories of reading, writing, comprehension and speaking. Please rate on scale of 1 to 5 with 1 being low, and 5 being high.

Language	Reading	Writing	Comprehension	Speaking

23. Work History: Please list below your work history for the past five years. **Please list your current position first.** Please complete only one section per school, even if you worked there for multiple years.

Current School Information

Name of school: _____

Position/Title: _____

Length of employment (dates): _____

Grade level(s) taught and age range of students: _____

Number of hours per week teaching: _____

Primary discipline taught: _____

Additional duties: _____

Previous School Information

Name of school: _____

Position/Title: _____

Length of employment (dates): _____

Grade level(s) taught and age range of students: _____

Number of hours per week teaching: _____

Primary discipline taught: _____

Additional duties: _____

Previous School Information

Name of school: _____

Position/Title: _____

Length of employment (dates): _____

Grade level(s) taught and age range of students: _____

Number of hours per week teaching: _____

Primary discipline taught: _____

Additional duties: _____

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24. Additional Education or Professional Experience & Activity: Please list what activities you have pursued to maintain and improve your professional training as an educator (for example, conferences, professional training, publications, certificate programs, etc.). In addition, please list professional organizations that you are a member of and relevant work in your community outside of school.

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25. Describe the opportunities or challenges for students in your community to receive a quality education. If applicable, describe how you have expanded or improved opportunities for access to education, or addressed other important issues related to quality education in your community.

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26. Weekly Teaching Schedule:

School Name	Day of the Week	Time of Day	Length of Class/Responsibility (in minutes)	Subject	Grade Level	Number of Students in the Class	Age of Students
Sample Schedule	Monday	9:00 – 9:45 am	45 minutes/ Teacher	Geography	Level 9	55 students	14 – 15 years
Sample Schedule	Monday	10:00 – 10:55 am	55 minutes/ Teacher	Civics	Level 10	55 students	16 – 17 years
Sample Schedule	Monday	1:00 – 1:45 pm	45 minutes/Teacher	History	Level 10	55 students	16 – 17 years
Sample Schedule	Monday	2:00 – 3:00 pm	60 minutes/ grading	Prep			
Sample Schedule	Tuesday	8:30 – 9:25 am	55 minutes/ Teacher	Civics	Level 10	55 students	16 – 17 years

Please provide a sample of your weekly teaching schedule. This should include all classes you are currently teaching including planning and prep time, as well as additional responsibilities outside of teaching. If you teach in more than one school, please indicate the school name. A sample is provided above. Please include information about your schedule at the time of this application.

Your Current Schedule:

School Name	Day of the Week	Time of Day	Length of class/ responsibility (in minutes)	Subject	Grade Level	Number of Students in the Class	Age of Students

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26 (continued). Weekly Teaching Schedule

School Name	Day of the Week	Time of Day	Length of class/ responsibility (in minutes)	Subject	Grade	Number of Students in the Class	Age of Students

Application Deadline:
Applications are free of charge and may be duplicated.

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27. Statement of Purpose: Your Statement of Purpose is the most important part of your application. Your response will give the selection committee an opportunity to better understand you as a teacher leader and your desire to participate in the program. Statements must be clearly written in order to be considered.

Part I

In the space provided, please address *all* questions in *no more than 500 words*:

- Why do you want to participate in ILEP?
- Describe an occasion when you were a leader or set a positive example in your school.
- What skills and experience do you hope to gain from participating in ILEP?

Part II

In the space provided, please address *all* questions in *no more than 500 words*:

- How will your community benefit from your participation in the program? Describe at least two ways you will share what you learn with your school and/or community.
- Identify a challenge or pressing issue you seek to improve on in your school or community upon returning home from the International Leaders in Education Program.

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Additional Space: Please use this space for any additional information. Include any responses that did not fit elsewhere in the application.

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IREX PRIVACY POLICY & APPLICATION CERTIFICATION STATEMENT

Your privacy is important to IREX. That is why we request that all applicants read the following privacy policy statement carefully.

1. APPLICANT AND PARTICIPANT INFORMATION CONTENT AND STORAGE

Information about program applicants and current and past participants consists of data contained in their applications, information derived from interviews, and information gathered during the course of their program and as program alumni. IREX stores this information in written and electronic form indefinitely. Some data, such as contact information and professional experience, is continually updated.

2. USE OF INFORMATION: Information, which is described above, may be:

- A. Used by selection committees and interviewers to review applicants;
- B. Supplied to the program's funding organization;
- C. Submitted to potential host schools, universities, or organizations and/or organizations that provide field experience opportunities; and
- D. Used for the evaluation of an individual's participation in the program and in the collection of data for general program evaluation by IREX, funding agencies or other organizations contracted to conduct evaluations.

IREX does not sell applicant or current/past participant information.

The principles stated herein are binding only to IREX; other organizations involved in the implementation of these programs may adhere to other privacy or similar policies.

3. CERTIFICATION: I certify that I completed this application myself, without any aid or assistance, that the information given in this application is complete and accurate, and that I have carefully read and understand all notes and disclaimers provided therein.

I understand that IREX reserves the right to verify all the information listed in the application. I understand that giving false or misleading information in the application will result in exclusion from the competition or immediate dismissal from the International Leaders in Education Program (ILEP).

Also, I acknowledge that I am aware of the following requirements that I must observe if I am selected for the program:

- I must abide by all program rules and regulations and observe all the laws of the United States during my stay there, including returning to my home country for at least two years at the conclusion of the program in compliance with J-1 visa requirements.
- The health benefit coverage provided to me during my travels is intended only for emergencies and does not cover ordinary, pre-existing, and dental conditions.
- My spouse, children, other relatives or individuals are not permitted to accompany me to the United States on the program.

Signature of Applicant (must be hand signed)

Date